

Winter Cabin Opening and Closing Instructions

Opening Instructions

Check-Out Time: 12: Noon - **Check-In Time:** 3:00 PM

Water System: Go to the **Pump Room** (in main bed). Turn "**Pump**" and "**Water Heater**" switches **on**. Both are on the wall to your left.

(PLEASE DO NOT CHANGE) any of the other equipment controls in this room!!

Heating: there is electric baseboard heating in both bedrooms and the bathroom. The main room has a **gas heater** with a **thermostat** on the wall. Please conserve energy as much as possible.

Sauna: A separate sauna building is provided. Fire it up and enjoy a plunge into the lake after-words. If you use a candle in the sauna use the glass plates provided to assure safety.

Fires: We have two fire pits, one large one, up-the-hill for campfires and another is by the lake shore. Please put fires out before retiring.

Toilet: We have an electric toilet; it works very similar to a water toilet. Please use paper liner each time – (in box next to toilet). Cycle is 1 hour. Toilet can be used while cycling.

Bio-degradable soaps: bio-degradable shampoos & dish-soap are provided. Do not bring or use any products that you bring. Unless you know that they are green. Thanks.

BBQ: We have a Barbeque Grill available, please bring charcoal & starter (however, we usually have some on hand -in the small closet by the front door)

Drinking Water: All cabin water comes from a shallow pump. We filter the water twice, once with a whole house filter and again at the kitchen sink with an ultra fine micron carbon filter. If you have any health conditions that would be of concern, please bring filtered drinking water of your own.

If something is not right or broken, Please let us know as soon as you are able

We Thank You for your business. Hope You Enjoyed Yourselves, and Please Return

Problems/Questions: Do not hesitate to call us.

Cell Phones : Jim **651-587-7525**. Gustavo **651-587-752**

Winter Cabin Closing Instructions

Date : Name :

Please Mail this list & keys to: Gustavo J. Gomez, 2343 Carter Avenue, St. Paul, MN 55108
(wrap the key is an extra sheet of paper)

X	Please Check off each line Item on the left of this Check List
	1. Latch both screened porch doors from inside.
	2. Clean Cabin Well. All cleaning supplies are in bathroom tall closet (If you requested maid service cleaning does not apply to you)
	3. Turn "OFF" Water Pump and Hot Water Heater in Utility Room off of the main bathroom. (Close the Utility Room Door)
	4. Turn Baseboard Electric Heat and lights "OFF" in both Bedrooms and close the doors (Do not change any other electric heaters) in the cabin - they are back up heaters
	5. Turn "Down" Gas Heater Thermostat in Living Room to 50 degrees (Thermostat is on the wall). (Do not shut off)
	6. Bathroom Leave bathroom thermostat at 50 degrees . Shut off all water faucets (Sink& Shower) and (close the bathroom door)
	7. Wood Stove Door - Close the door on the woodstove – (pull from under)
	8. Take Out all Garbage & Recyclables . Please line plastic bins with plastic bags (provided).
	9. Take-Out all Food from fridge , Please do not leave any food (Shut off water faucet in kitchen sink)
	10. Pull down all shades , Turn off all lights and fans
	11. Lock front door & mail keys

THESE **WINTER CLOSING INSTRUCTIONS ARE VERY CRITICAL** to avoid damage and that is why we ask you to follow this check list: **Please make sure you check things off as you do them.**

We Thank You for your business. Hope You Enjoyed Yourselves, and Please Return Next Year